

## **Widening Participation Fellows**

The Student Recruitment and Widening Participation Team are currently recruiting **non-final year** PhD students for the positions of Widening Participation Fellows. These positions support the University's widening participation activities with a range of learners from primary pupils through to sixth formers.

There are up to 25 positions available, representing all four faculties of the University.

Before submitting an application, we strongly recommend that interested persons read about the University's widening participation work. Please visit:

<http://www.manchester.ac.uk/connect/teachers/> and you can see our latest report on Widening Participation here <http://documents.manchester.ac.uk/display.aspx?DocID=4294>

### **Hours and Pay**

The period of employment is from October – July (10 months). The average level of involvement is 100 hours in total spread across the 10 months.

Depending on your subject area, certain periods during the year will have a greater workload than others. Potential applicants interested in fewer hours should speak with the contact person for their Faculty at the end of this document before submitting an application.

Payment is monthly: e.g. £125 / month for 10 months when working 100 hours in total.

### **Role and Responsibilities:**

WP Fellows are expected to contribute in various ways to the development and delivery of a wide range of events for young people, their parents, carers and teachers including:

- Subject taster workshops and lectures;
- Academic Study Skills e.g. essay writing, research skills;
- Student Life activities, teaching and learning at university;
- School and college careers events;
- Delivering "Why Study" talks in Schools/Colleges

WP Fellows' contributions to these events include:

- Delivering existing subject-specific and generic workshops and lectures;
- Developing new workshops and lectures;
- Organising activity days for your discipline/subject area, including room bookings, recruiting and briefing staff/PGs, recruiting and briefing undergraduate student ambassadors, etc.

In addition, WP Fellows have an ambassadorial role, to:

- Act as WP Ambassadors for your Faculty and School, linking in with other staff/student-led initiatives working with young people and/or community groups.
- Supporting a network of academic staff, including postgraduates and post-docs, who are enthusiastic about working with young people, widening participation in and raising awareness of their discipline.
- Representing your academic school, and the University of Manchester at events in schools and colleges.

## Essential Skills

- Excellent communication and presentation skills.
- Experience of working with young people between the ages of 11 to 18.
- Excellent organisation skills.
- Ability to enthuse and engage learners about your subject area.
- Ability to problem solve and use your initiative.
- Excellent team working skills.
- Willingness to manage own time and involvement.

## Application

- If you are interested in applying for one of these positions, please send a completed WP Fellow application form to your **relevant Faculty Officer** (listed below) by 5pm on **Friday 28<sup>th</sup> August 2015**.

## Selection Process

Shortlisted applicants will be invited to interview, which will take place in mid/late September 2015. If you know of any dates within this period that you are unavailable, please let us know on application.

Please note that we require fellows from a range of disciplines to support the breadth of our widening participation work. As such, at the shortlisting and interview stage we will take account of the background and current subject discipline of all candidates.

## Training

We value the continuing professional development of our WP Fellows and are committed to providing them with relevant support and training. This will include several compulsory training workshops in October and November 2015, plus training and networking opportunities throughout the year.

**Enquiries:** For further information and enquiries please contact the relevant Faculty Officer below:

**EPS:** Emma Lewis (Student Recruitment and Widening Participation Officer)  
[Emma.lewis@manchester.ac.uk](mailto:Emma.lewis@manchester.ac.uk) , tel. 0161 306 1715

**FLS/MHS:** Roz Webster (Student Recruitment and Widening Participation Officer)  
[Roz.Webster@manchester.ac.uk](mailto:Roz.Webster@manchester.ac.uk) , tel. 0161 275 7676

**Humanities:** Emma Britain (Student Recruitment and Widening Participation Officer)  
[emma.britain@manchester.ac.uk](mailto:emma.britain@manchester.ac.uk) , tel. 0161 275 8924